

PRIVACY POLICY

At **Friends of Cherry Hinton Primary School Ltd.** (also referred to as "**Friends**"), we respect your privacy and are committed to protecting it through our compliance with this policy. We operate as a company limited by guarantee to raise funds for the benefit of the school and its students through a variety of activities including operating a website, email newsletters, in-person events, and more.

This policy describes the type of information we may collect from you or that you may provide when you visit our website or take part in our activities. It also explains our practices for collecting, using, maintaining, protecting, and disclosing that information.

Information We Collect About You

We collect information that you provide to us directly such as name, postal address, e-mail address, telephone number, and other details necessary for processing ticket sales, online donations, volunteer involvement and other activities as required.

We only request information that we have a legitimate need for, and we ensure that this information is kept secure.

How We Use Your Information

We use the information that we collect about you or that you provide to us, including any personal data, in the following ways:

- To provide you with information or services that you request from us.
- To process ticket sales and online donations.
- To support our volunteers.
- To carry out our obligations and enforce our rights arising from any contracts entered into between you and us.
- To notify you about changes to our website or any products or services we offer or provide through it.

Disclosure of Your Information

We will not disclose your personal data to any other company for their use in direct marketing, or for any other purpose, unless we have your explicit consent.

Data Security

We have implemented measures designed to secure your personal information from accidental loss and from unauthorised access, use, alteration, and disclosure. Access to your information is limited to authorised individuals who need to know the information for the purposes of carrying out their duties.

We use professional third-party tools to manage data privacy and security.

Photo Consent

We never publish photos online or otherwise with children's faces on them unless we have explicit written consent from parents or guardians.

Changes to Our Privacy Policy

It is our policy to post any changes we make to our privacy policy on our website. If we make material changes to how we treat our users' personal information, we will notify you through a notice on our website.

Contact Information

Should you have any questions or concerns about this privacy policy and our privacy practices, please contact us via our website.

This policy was last updated 12 April 2024.